

2024 Establishment License Application

INSTRUCTIONS: Please complete the form below and submit your application by email, mail or in person.

Establishment Information

Licensee/Owner Information

Establishment Name:		Licensee Name: (e.g. LLC or sole proprietor)	
Address:		Contact Person:	
City/State:	Zip:	Billing Address:	
Phone:	Website:	City/State:	Zip:
<input type="checkbox"/> New <input type="checkbox"/> Existing (Change of owner)		Phone(s):	
Planned date of opening/change of owner:		Email(s):	
Type: FOOD LODGING & REC <input type="checkbox"/> Restaurant <input type="checkbox"/> Pool/Beach <input type="checkbox"/> Retail Food <input type="checkbox"/> Hotel/Motel/TRH <input type="checkbox"/> Mobile Food <input type="checkbox"/> Campground / Rec-Ed <input type="checkbox"/> Temporary Food <input type="checkbox"/> Tattoo/Piercing Mobile <input type="checkbox"/> <input type="checkbox"/> Home Park		Water Source: <input checked="" type="radio"/> Public <input type="radio"/> Private Certified Food Manager (if required) –Name, ID#, Exp. Date:	

Total Amount Due*

\$

**Contact our department to verify applicable fees prior to payment submission.*

Submit Check Payable To:
 Rock County Public Health
 PO Box 1088
 Janesville, WI 53547-1088

Debit/Credit, check, or cash are accepted. DO NOT mail cash. Debit/Credit (service fee applies) can be paid in person or via the Public Health Department website: <https://www.co.rock.wi.us/departments/public-health/licensed-facilities>

Print Name

Signature of owner/operator

Date

The facility owner/operator agrees to comply with all applicable regulations.

For Office Use Only

Applications may be emailed to:

PH-EH-LicensedFacilities@co.rock.wi.us

Amount Paid:	Date:
<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	
<input type="checkbox"/> Credit/debit TXN # _____	



Helping Rock County Reach Its Full Health Potential

✓	RESTAURANTS	
	LICENSE DESCRIPTION	FEE
	Limited Food Service Restaurant - Prepackaged	\$200.00
	Full Service Restaurant – Low Complexity	\$545.00
	Full Service Restaurant – Moderate Complexity	\$590.00
	Full Service Restaurant – Complex	\$660.00
	Special Organization	\$185.00
	Add'l Independent Kitchen/Food Operation	\$135.00
	Pre-Inspection (Limited Food Service, Special Org)	\$115.00
	Pre-Inspection (Low Complexity)	\$220.00
	Pre-Inspection (Moderate Complexity)	\$230.00
	Pre-Inspection (Complex)	\$260.00
	Pre-Inspection w/ Plan Review (Limited Food, Special Org)	\$265.00
	Pre-Inspection w/ Plan Review (Low Complexity)	\$330.00
	Pre-Inspection w/ Plan Review (Moderate Complexity)	\$355.00
	Pre-Inspection w/ Plan Review (Complex)	\$385.00
	TOTAL	

✓	RETAIL FOOD SERVICE	
	LICENSE DESCRIPTION	FEE
	Novelty Ice Cream	\$60.00
	Farmers Market	\$65.00
	Micro Market (one)	\$40.00
	Micro Markets (two or more in same building)	\$60.00
	Limited (pre-wrapped)	\$195.00
	Specialty Grocery	\$335.00
	Retail Eating Establishment	\$595.00
	Full Service Grocery	\$1,150.00
	Pre-Inspection (Limited)	\$115.00
	Pre-Inspection (Specialty Grocery)	\$215.00
	Pre-Inspection (Retail Food)	\$230.00
	Pre-Inspection (Full Service Grocery)	\$395.00
	Pre-Inspection w/ Plan Review (Specialty Grocery or Limited)	\$270.00
	Pre-Inspection w/ Plan Review (Retail Food)	\$355.00
	Pre-Inspection w/ Plan Review (Full Service Grocery)	\$630.00
	TOTAL	

✓	MOBILE RESTAURANT/RETAIL FOOD	
	LICENSE DESCRIPTION	FEE
	Mobile Vehicle – Limited	\$155.00
	Mobile Vehicle – Full Service	\$230.00
	Mobile Service Base – Limited or Storage	\$165.00
	Mobile Service Base – Full Service	\$385.00
	Pre-Inspection (Limited)	\$115.00
	Pre-Inspection (Mobile Vehicle or Service Base)	\$215.00
	Pre-Inspection w/ Plan Review (Vehicle or Service Base)	\$270.00
	TOTAL	

✓	TEMPORARY RESTAURANT/ RETAIL FOOD	
	LICENSE DESCRIPTION	FEE
	Temporary – Non Profit	\$45.00
	Temporary – Three Day	\$65.00
	Temporary – Six Day	\$110.00
	Temporary – Annual	\$170.00
	TOTAL	

✓	POOLS/ REC ED CAMPS	
	LICENSE DESCRIPTION	FEE
	Swimming Pools	\$340.00
	Swimming Beaches	\$340.00
	Water Attraction	\$390.00
	Water Attraction (up to 2 slides/basin)	\$505.00
	Recreation/Education Camp	\$360.00
	Pre-Inspection	\$215.00
	Pre-Inspection w/ Plan Review	\$270.00
	TOTAL	

✓	LODGING	
	LICENSE DESCRIPTION	FEE
	Tourist Rooming House (TRH)	\$170.00
	Bed & Breakfast (B&B)	\$170.00
	Hotel/Motel 5-30 Rooms	\$355.00
	Hotel/Motel 31-99 Rooms	\$470.00
	Hotel/Motel 100-199 Rooms	\$585.00
	Hotel/Motel 200 + Rooms	\$645.00
	Pre-Inspection (B&B, TRH)	\$215.00
	Pre-Inspection (Hotel/Motel 5-99 Rooms)	\$215.00
	Pre-Inspection (Hotels 100-199 Rooms)	\$230.00
	Pre-Inspection (Hotels 200 + Rooms)	\$255.00
	Pre-Inspection w/ Plan Review (B&B, TRH, Hotel 5-30 Rooms)	\$270.00
	Pre-Inspection w/ Plan Review (Hotel 31-99 Rooms)	\$290.00
	Pre-Inspection w/ Plan Review (Hotel 100-199 Rooms)	\$350.00
	Pre-Inspection w/ Plan Review (Hotel 200 + Rooms)	\$375.00
	TOTAL	

✓	CAMPGROUNDS/SPECIAL EVENT CAMPGROUNDS	
	LICENSE DESCRIPTION	FEE
	Campgrounds 1-25 Sites	\$280.00
	Campgrounds 26-50 Sites	\$355.00
	Campgrounds 51-100 Sites	\$415.00
	Campgrounds 101-199 Sites	\$490.00
	Campgrounds 200 + Sites	\$590.00
	Special Event Campgrounds	\$255.00
	Pre-Inspection (Campgrounds 1-199 Sites)	\$215.00
	Pre-Inspection (Campgrounds 200 + Sites)	\$235.00
	Pre-Inspection w/ Plan Review (Campgrounds 1-100 Sites)	\$270.00
	Pre-Inspection w/ Plan Review (Campgrounds 101-199 Sites)	\$310.00
	Pre-Inspection w/ Plan Review (Campgrounds 200 + Sites)	\$350.00
	TOTAL	

✓	TATTOO/BODY PIERCING	
	LICENSE DESCRIPTION	FEE
	Tattoo Establishments (includes temporary)	\$215.00
	Body Piercing Establishments (includes temporary)	\$215.00
	Tattoo and Body Piercing Establishments (includes temporary)	\$335.00
	Pre-Inspection (Tattoo and/or Body Piercing Establishments)	\$215.00
	Pre-Inspection w/ Plan Review (Tattoo and/or Body Piercing Est)	\$270.00
	TOTAL	

✓	MOBILE HOME PARKS	
	LICENSE DESCRIPTION	FEE
	Mobile Home Park 1-20 Sites	\$295.00
	Mobile Home Park 21-50 Sites	\$415.00
	Mobile Home Park 51-100 Sites	\$480.00
	Mobile Home Park 101-175 Sites	\$655.00
	Mobile Home Park 176 + Sites	\$685.00
	Pre-Inspection (1-100 Sites)	\$215.00
	Pre-Inspection (101-175 Sites)	\$255.00
	Pre-Inspection (176 + Sites)	\$270.00
	Pre-Inspection w/ Plan Review (1-50 Sites)	\$270.00
	Pre-Inspection w/ Plan Review (51-100 Sites)	\$300.00
	Pre-Inspection w/ Plan Review (101-175 Sites)	\$385.00
	Pre-Inspection w/ Plan Review (176 + Sites)	\$405.00
	TOTAL	

✓	SCHOOLS (DPI)	
	LICENSE DESCRIPTION	FEE
	Contract/Services – DPI Production/Regular	\$565.00
	Contract/Services – DPI Satellite/ Limited	\$195.00
	TOTAL	